

**Castle Pines Homes Association
Board of Directors**

Executive and Regular Meetings

Castle Pines Homes Association
688 W Happy Canyon Road Castle Rock, CO 80108

Thursday, March 23, 2017

ATTENDEES: Directors Terry O'Connor, President (*present via phone*); Chuck Skinner, Vice President; Len Jacob, Treasurer; Linda Battin, Secretary; Doug Cooper, Director/Assistant Treasurer. Present from the CPHA staff: General Manager Mark Larson, Director of Emergency Services Rick Plotke, Accountant Carol Tilton and Senior Administrator Lisa Goodwin.

OTHERS PRESENT: Castle Pines Metropolitan District General Manager Jeff Coufal; resident and Chair of the Parks and Recreation Committee, Vic Pluto.

EXCUSED: N/A

MEETING AGENDA: See attached.

EXECUTIVE SESSION: The Board of Directors met in an Executive Session and discussed legal and personnel issues.

I. CALL TO ORDER / MODIFICATION OF AGENDA

The general meeting was called to order at 8:01 a.m.

II. CONFLICT OF INTEREST DISCLOSURE

Board members were requested to disclose any conflict of interest related to items on this month's agenda, or at any time during the meeting should a conflict of interest arise. No conflicts were identified.

III. ELECTION OF BOARD OFFICERS

Mark Larson reported that in accordance with the CPHA governing documents, the election of Board of Directors officers is to be held during the first Board meeting following the Annual Meeting of the Members.

Motion

Upon motion duly made and seconded, the Board unanimously elected the following Board of Directors officers:

Terry O'Connor – President
Chuck Skinner – Vice-President
Len Jacob – Treasurer
Linda Battin – Secretary
Doug Cooper – Director

The Board discussed that when a check is necessary to be signed and Director Jacob is not here, Director Cooper can sign it. Director Jacob made a motion to establish the position of Assistant Treasurer and nominated Director Doug Cooper as the Assistant Treasurer.

Motion

Upon motion duly made and seconded, the Board unanimously approved to establish the position of Assistant Treasurer and nominated Director Doug Cooper as the Assistant Treasurer.

Mr. Larson stated that the position of Assistant Secretary has historically been the General Manager.

Motion

Upon motion duly made and seconded, the Board unanimously approved the nomination of Mark Larson as the Assistant Secretary.

IV. FEBRUARY 2017 MEETING MINUTES

(See Tab #1 of the March 2017 Board Package)

Motion

Upon motion duly made and seconded, the Board approved the February 2017 Board of Director meeting minutes with corrections as noted.

Director Cooper abstained due to not having been on the Board at the time of the February meeting.

V. HOMEOWNERS REQUEST TO BE HEARD

No homeowners were present to be heard before the Board.

VI. ACTION ITEMS

A. Emergency Evacuation Gate Roadway Capital Request

(See Tab #2 of the March 2017 Board Package)

Mr. Larson presented a slide presentation (*see attached handout of slides*) and reported the following:

- The evacuation gate and roadway will provide an emergency egress for the south side of the Village; allowing both South Metro Fire and Castle Rock Fire Department access to the Village in the event Happy Canyon Road is not passable.
- An egress gate has already been installed and the capital request presented now is to complete the road to the gate.
- There was an engineering report completed regarding the appropriate material to be used for the roadway.
- The Metro District will provide all of the labor for the installation of that roadway.

Mr. Coufal reported the primary concern for this project is the subgrade. The Metro District is going to remove about two feet of subgrade to make sure that the roadway will be able to withstand time and weather. Director Cooper asked that a warranty be in place for the project.

Motion

Upon motion duly made and seconded, the Board unanimously approved the Capital Request as presented in the amount of \$72,116.52 for the construction of an Emergency Egress Access road on the south side of the Village.

B. 2017 Pool Management Agreement

(See Tab #3 of the March 2017 Board Package)

Mr. Larson presented a slide presentation (*see attached handout of slides*) and reported the following:

- Two proposals were received, one from Apollo Aquatics and one from Front Range Recreation.
- Both proposals provide full service, maintenance and lifeguard services for the pools.

- When school goes back into session in August they have difficulty providing lifeguards.
- Apollo has indicated they would reduce the lifeguard coverage, from August 21-September 3, to two lifeguards per location where normally there are three or sometimes four.
- The impact of reduced staffing during this time will be at the Canyon Club as there will be no lifeguard for the baby pool on week days. The Red Cross standards for lifeguarding do not call for lifeguard services at a pool the depth of the baby pool.
- Options include informing residents the baby pool is not being guarded during certain days and times, drain the baby pool, or close the Summit Club (for a period of 10 days) to allow for those lifeguards to be placed at the Canyon Club.
- Parks and Recreation Committee reviewed and discussed this issue at their last meeting and made the following recommendations:
 - Retain Apollo Aquatics for 2017 pool management.
 - Inform residents the baby pool will not have lifeguard coverage at certain times – have signage posted at the Canyon Club, include an article in the June Village Reporter, and post notice in the weekly email newsletter.

Mr. Pluto reported that there is very different demographic going to the Summit club than the Canyon Club, and he is concerned that people want to use the Summit Club pool throughout the entire season and will not want to see it closed for any length of time. Mr. Pluto added that draining the baby pool could create a safety hazard unless there is a fence placed around it. Mr. Pluto further stated that the Parks and Recreation Committee also felt there needs to be some personal responsibility on the part of the parents to watch their children when using the baby pool at the Canyon Club.

Director Skinner stated the services provided by the pool management company must also include picking up trash, and the contract should also include the same proof of aggregate liability coverage that was in last year's agreement. Director O'Connor asked Mr. Larson to verify with our insurance carrier regarding the requirements for signage of an unattended baby pool.

Mr. Larson stated he would meet with Director Cooper to review the pool management contract prior to meeting with Apollo Aquatics. Director Cooper discussed several clauses in the Apollo agreement including the provision that Apollo is only responsible for gross negligence and could therefore potentially expose the CPHA for negligence. Director Skinner stated that Apollo can list us an additional insured on their liability insurance which would cover the issue of negligence.

Motion Upon motion duly made and seconded, the Board unanimously approved the engagement with Apollo Aquatics, Inc. for the pool maintenance and lifeguard services in the amount of \$117,900.00, subject to an acceptable contract.

C. Summit Club Pool Boiler Capital Request

(See Tab #4 of the March 2017 Board Package)

Mr. Larson presented a slide presentation (*see attached handout of slides*) and reported the following:

- Two proposals were submitted for the project.
- The proposal from Apollo has not yet been received; the preference would be for Apollo to install the boiler so that they are entirely responsible for the performance of the boiler throughout the season.
- All proposals suggest a larger boiler is needed based on the pool surface area and the climate conditions. The current boiler size installed by the developer was based solely upon pool gallons.
- Reserve funding for this asset will be approximately \$33,600.00.
- The new boiler is anticipated to have a working life of approximately 15 years.
- If Apollo comes back with a proposal significantly higher than the other two proposals, the preference would be to contract with Barnes Plumbing as we have trusted their work in the past.

The Board discussed the possibility of spending more than the approved reserve fund budget for an approved project as a result of contingency expenses. Director Cooper stated that if we approve an amount we should be required to reconsider it if it goes over the approved amount. Director Jacob stated that in the interest of having a project completed in a timely manner that there be an allowable percentage for contingency expenses before it has to go back to the Board for budget approval. Director O'Connor stated that the Board President and Treasurer be allowed to approve the additional expense without having to wait for the next Board meeting so that the project can continue forward.

Director Cooper suggested that a "purchasing policy" be adopted. Director O'Connor suggested that once a capital request is approved, contingency expenses up to 5% over budget may be approved by the GM, contingency expenses from 5-20% must be approved by the President and Treasurer, and expenses over 20% must be approved by the whole Board. Director Skinner stated that the policy should not just be an approved percentage amount, but also a dollar amount too. Director Skinner stated we typically provide for a 20% contingency on most projects and asked that the Long Range Planning and Finance Committee discuss at their next meeting what an allowable contingency percentage and/or dollar amount is acceptable and report back to the Board at the April meeting.

Motion Upon motion duly made and seconded, the Board unanimously approved the Capital Request as presented in the amount of \$33,600.00 to replace the boiler at the Summit Club.

D. Canyon Club Pavilion Reservation Proposal (Verbal Report)

Mr. Pluto provided several handouts (*see attached copy of handouts*) and reported the following:

- The opening event/dedication of the new pavilion is tentatively scheduled for Saturday, May 20 from 12 pm to 3 pm.
- The event would include casual fare of hot dogs and hamburgers and the possibility of beer and wine served as well. The estimated budget for the event is projected to be approximately \$2,000.00.
- The Parks and Recreation Committee has also considered including a ribbon cutting ceremony with a Board member speech.

Mr. Larson presented a slide (*see attached handout of slide*) depicting the text for the pavilion's dedication plaque. Director Jacob stated that we do not have to provide beer and wine at a noon time event. Director Battin stated that we want to encourage families to attend and should have water and sodas served and not serve alcoholic beverages. Mr. Pluto stated that removing the alcoholic beverages and the cost for hiring a bartender could save approximately \$1,000.00. Mr. Larson stated that there is currently no funding for this event in the events budget; the Board has a \$30,000.00 contingency fund to spend from.

The Board discussed the concern of not having enough food and beverage for the event. Mr. Pluto suggested we over purchase food and beverage for this event and what is not utilized can be stored/frozen for the Father's Day event the following month.

The Board discussed the possibility of inclement weather. Director O'Connor asked if we should have an auxiliary tent included at the event. Director Battin stated that we are not likely to have as many attendees as we see at our other events where a tent is needed as residents attending events such as the "Fourth of July" will typically invite other family members.

Mr. Pluto stated that this event is more like an open house with a brief dedication ceremony at 1 pm. Director Battin stated the proposed date needs to be confirmed so that a notice can be posted in the next Village Reporter. Mr. Larson stated that because of the always present possibility of construction delays he would like to wait and instead publicize the event in the email newsletter and on gate signs. Director Battin suggested instead that we put an article in the Village Reporter that the pavilion opening date is to

be determined and to watch the Village email newsletter for more information. The Board agreed to the event being held on May 20 with a weather contingency date on May 27. Director Skinner stated that we can fund \$1,000.00 for the event from the pavilion budget.

Mr. Pluto reported on the Committee's discussion regarding a reservation policy for the new pavilion. The Committee recommended that the pavilion cannot be reserved by individuals but should be used on a first come, first served basis. Mr. Pluto further stated that the Parks and Recreation Committee came to that recommendation after considering the following issues:

- Who would monitor and manage the facility especially on weekends and after hours?
- What would be the process for indicating who had use of the facility and for what time, and what kind of signage might be needed?
- Who would inspect the facility between uses to ensure the area was clean, undamaged, etc.?
- How would we manage any catering issues, alcohol usage, etc.?
- Will we need to modify the current guest policy of six guests per household?
- Will this create a difficulty in controlling other facility use (i.e. pool, tennis courts, trails, etc.) once guests are inside the gate.

Mr. Pluto reported after consideration of the aforementioned issues the Parks and Recreation Committee made the following recommendations:

- There be no reservation ability, at least not initially, in order to help us gauge how much usage and level of interest there is in using the facility. This will also allow us to better identify staffing needs relative to effectively managing a potential reservation system in the future.
- We can direct residents who would like to reserve the pavilion to either the CPHA Community Room, or the Summit Club (when the pool is closed).
- In summary, the Committee determined to adhere to the primary purpose of the facility that it be for the enjoyment and use by and for all residents equally.

Director Jacob stated there are other organizations within the community that have annual events, for example the Village Lake Sub Association, and this facility should also be available to those organizations as well. Director Skinner asked that for these type of events should the pavilion be reservable? Director Battin stated that it should be open for use by these other organizations as it fosters a sense of community. Director Battin stated that we must also consider the potential parking problems if we open this facility to large private events. Director O'Connor stated that it is appropriate in this first year to allow the sub associations to reserve the facility.

Mr. Larson stated unlike the sub associations, the swim team, the hiking club and similar organizations are not community organizations. Mr. Larson suggested that CPHA Committees not be able to reserve the pavilion; a guaranteed reserved area should continue to be the CPHA Community room.

Director Skinner stated the pavilion should only be reserved for CPHA sanctioned events or by sub associations, and that as with all of our facilities, the pavilion also be subject to the six guest per household rule for residents that wish to use the facility - on a first come, first served basis.

The Board stated the recommendation provided by the Parks and Recreation Committee was very well done and thought out, and thanked Mr. Pluto for the Committee's efforts.

After further discussion the Board felt that the recommendation of the Parks and Recreation Committee concerning the use of the pavilion on a first come first served basis was reasonable. The Board did determine that the pavilion could be reserved for Homes Association sponsored events, and by Village sub-associations. Sub-associations would be permitted to reserve the facility once per calendar year and would do so through the Homes Association office, which will be posted on our website.

Motion **Upon motion duly made and seconded, the Board unanimously agreed to adopt the recommendations of the Parks and Recreation Committee as presented, regarding the use of the new pavilion, such that no reservations can be made for a private event with the exception of CPHA sanctioned events, and to be approved by the General Manager.**

Director O'Connor asked that Mr. Larson include a mid-summer review of the pavilion's usage. Mr. Larson was also asked to notify the sub-associations of the reservation policy.

E. Approval of Committee Chairpersons

(See Tab #5 of the March 2017 Board Package)

Mr. Larson presented a slide presentation (*see attached handout of slides*) and reported the following:

- All Committees are required to vote to approve their Committee chairpersons during their March meeting to correspond with the election of officers by the Board of Directors.
- Three of the nine standing Committees have not yet voted on their chairpersons.

Motion Upon motion duly made and seconded, the Board unanimously approved to accept the Chairpersons for all of the Committees as presented, with the exception of the Forest Stewardship Committee, the Village Communications Committee and the Long Range Planning and Finance Committee pending their election.

Director Cooper abstained as he was voted to be Chairman of the Emergency Services Committee.

VII. INFORMATION/DIRECTION

A. Additional Mutt Mitt Locations

Mr. Pluto presented a slide presentation (*see attached handout of slides*) and reported the following:

- The Parks and Recreation Committee would like to thank the Board for their earlier approval of the Committee's Mutt Mitt plan to provide waste cans and a waste removal service. Since the start of this new program, usage of the stations has been high.
- We want to have adequate coverage, but we do not want to install more stations than is practical, so the Committee has asked the community for feedback regarding preferred locations for additional stations.
- Four areas were identified and the Committee is asking the Board for approval to install new stations in the following locations:
 - Near the emergency gate between Country Club Parkway and Forest Park.
 - Along Ramshorn Drive.
 - Near International Isle just southeast of Lost Trail Road.
 - Off of Castle Pines Drive South and Red Pass Court.

Director Cooper suggested a location for a fifth station just inside of Gate 2 on Castle Pines Drive South near the trail.

Mr. Pluto provided a breakdown of the costs for the new stations.

- Installation is \$500.00 per station, which includes the post and the can.
- The ongoing cost for waste removal is \$5 per station per visit (removal is accomplished weekly).
- There are generally four pickups per month resulting in an additional \$80.00 in monthly operating cost.
- Assuming 14 total stations, annual operating expenses will be approximately \$3,360.00.

Mr. Larson reported the cost for the new stations are within his spending purview. The Board was in agreement to move forward with the additional locations.

B. Annual Meeting of the Members Recap

Mr. Larson presented a slide presentation (*see attached handout of slides*) and reported the following:

- Approximately 175 residents attended the Annual Meeting of the Members on Monday, March 13, at Cielo at Castle Pines.
- Regarding voting statistics: there were 359 proxies returned; 60 ballots were submitted the evening of the Annual Meeting; 674 votes were submitted by proxy; 115 votes were submitted the evening of the meeting.
- There were write in candidates on the ballot; a total of 8 residents received votes.
- Recommended improvements for next year's meeting to include enhanced audio/visual services:
 - Commercial projector and screen.
 - More robust sound system with directional speakers.
 - Lighting of the speaker/podium.

C. Alarm Monitoring Action Plan

Mr. Plotke reported the following:

- We had Integrated Alarm Systems run a report of alarms received from homes in the Village in 2016 - 1,381 homes did not report an alarm during that year.
- This does not mean that the alarm is not operational it only means that the alarm system has not reported an alarm.
- As a proactive measure we are going to send a letter to all homes in the community where we have not received an alarm in the past year and ask them to contact Emergency Services to test their alarm and insure that it is functional and being monitored.

Director Battin suggested that an article be included in the Village Reporter that we are in a high danger fire season and if your alarm is not connected there will not be a timely emergency response in the event of a fire. Director Cooper added that the article should also include the suggestion to have your fire sprinkler system inspected for proper functioning.

D. dwellingLive Transition Update

Chief Plotke reported the following:

- SMG has finished installing the cameras at the Summit Club.
- There was a Wi-Fi bandwidth issue at all of the gates which required increasing the service through our internet provider.
- The green gates are all wired differently so we had to pay an additional fee to enable these gates to be opened and closed with the dwellingLive system.
- The camera feed over the internet at Gate 2 has not been reliable. The Technology Committee is assisting in reviewing this issue for a solution.
- The Gate Officers have reported that they are very happy with the new system.
- There are some minor software issues that dwellingLive is working to resolve.
- Mobile patrol will officially begin next week. The Patrol Officers will be able to do their reports on a smartphone.
- Vacation checks using “geotags” will begin within the next month or so.

VIII. MANAGEMENT/LIAISON REPORTS

C. Metropolitan District Items – Jeff Coufal, District Manager

Advanced on the Agenda

Mr. Coufal provided an update from the Castle Pines Metropolitan District (CPMD). Mr. Coufal reported the following:

- Curb and gutter repair and replacement on the south side of the Village is almost complete. When all of the construction activity from the Country Club driving range to Equinox Drive and near the Founder’s Parcel area is done, the Metro District will complete the curb and gutter work in that area.
- The asphalt patching project is ongoing and when completed the Metro District will begin the overlay.
- At the end of the year, and once all of the construction traffic coming through Gate 3 stops, the District will evaluate the road inside of Gate 3 for repair/improvement.
- The District has adopted a new logo (Mr. Coufal presented a slide showing the new logo).
- A new entry monument was installed in front of the District office and the new logo will be included on it.

Mr. Larson reported he wrote an article for the Village Reporter regarding the road work activity on Happy Canyon Road that is scheduled to occur over the summer. Mr. Larson added that as soon as we have some definitive project timelines from the County we will look at scheduling a community open house event. Director Battin

suggested that Mr. Larson ask the County to establish a hot line similar to what they had during the roundabout construction to help inform residents about the work activities on Happy Canyon Road.

Regarding parking at the Canyon Club, Mr. Larson presented a slide (*see attached handout of slide*) and reported the following:

- Additional parking will be included across the street from and at the new pavilion.
- The area around the Canyon Club will become a one way road way. This modification will allow parallel parking along a section of Canyon Club drive and will add approximately seventeen to twenty additional parking spaces along the side of the roadway.
- The CPHA will pay for the striping and the Metro District will cover the cost, and do the work, for the necessary hardscaping.
- People are parking on the grass next to Tennis Court 5. Once the new parking is installed, the grass area that is being used will be restored and reseeded.
- The goal is to have all of the parking/roadwork on Canyon Club Drive completed by Memorial Day.

Mr. Coufal reported that a traffic engineering study will be done to ensure that trash trucks, school busses, and emergency vehicles can navigate the roadway successfully.

A. General Manager – Mark Larson

Mark Larson, General Manager of the Castle Pines Homes Association, presented the Manager's Report. (*See Tab #6 of the March 2017 Board Package*).

- The "Perimeter Fencing" item #2 on the Management report is from last month's report and should not have been included in this month's report. There is a survey being done of the border to make sure the fencing is installed on our property.
- Regarding the monument at Gate 1 and 2, the County has indicated they are not in agreement about our desired location. Their concern is that when a driver approaches the roundabout, the location of the monument takes the driver's visual attention to the left instead of ahead and to the right, allowing for safe entry into the roundabout.
- The County hasn't officially denied our location request for the monument, but they haven't approved it either. Mr. Larson reported he went back out to the site with the DRC and found an area on the North side of the road just past the emergency gate and the roundabout. This location would require relocating one tree and building the area up a bit. The monument and the trees behind it would then help to screen the electrical box for the emergency gate.
- The area on Happy Canyon Road near the emergency entrance at Gate 1 was damaged during the Happy Canyon road sewer line installation project. The County

is going to do some curb and gutter work, and we are going to install some finished grass, and work on getting water to that area. As long as the County approves the revised location for the monument relatively quickly, we should have it done in time to plant flowers there by Memorial Day.

- The repainting of the interior of the CPHA building starts today.
- Alan Forker has resigned from the Design Review Committee and has moved out of the Village. The DRC is set up to have five members appointed by the CPHA and approved by the Members. Mr. Forker actually filled one of the two Vickers positions on the DRC. Presently there are only two members regularly attending the DRC meetings, Jim Walker and Greg Cook. Resident Lewis Kling is currently being evaluated as a prospective new member of the DRC.
- Mr. Vickers has to own 50 lots or the ability to plat 50 lots to keep two seats on the DRC.
- The ceiling light bulb at the fitness center that was creating a strobe effect has been removed.
- Fence repairs will be done in several locations around the community.
- The Summit Club water tank community meeting will be held after the Metro District does their bid opening for the project in April.

B. Emergency Services (ES) Report

Rick Plotke, Director of Emergency Services, presented the Emergency Services report. (See Tab #6 of the March 2017 Board Package.)

Chief Plotke reported the following:

- There were 611 incidents with six medical assists in the month of February.
- A “syncope” event, as indicated on the incident report, is when someone passes out.
- There were 100,104 entries into the Village.
- Regarding staffing levels: ES is in need of four officers, patrol, dispatch, access control and utility.
- Regarding the status report there were two traffic accidents: a car slid off a road during a snowstorm and hit a tree, a driver under the influence went off the road and hit an electrical box.
- There were 49 offenses and 49 Notices of Violation for traffic infractions issued in February— 32 were homeowners, 10 were guests and 5 were contractors.
- Total traffic enforcement for the month of February was 60 hours.

VIII. FINANCIAL REPORT: FEBRUARY 2016

Mr. Larson presented the February 2016 Financial Report and reported the following:
(See Tab #7 of the March 2017 Board Package)

Actual/Projected Budget:

- The projections for the financials will begin after the end of the first quarter of the year and presented at the April Board meeting

Capital Projection:

- Expenses for the Gate 3 Gate House remodel came in over budget for the project. The total project included gate work that was not originally budgeted for.
- When we look at Gate 4 remodeling costs we will need to factor in the same additional work that was needed at Gate 3.

Balance Sheet:

- We have moved funds from the reserve account at RBC and deposited it to Community Banks of Colorado to meet the FDIC account limit.
- The surety bonds we will get back from the County as soon as the pavilion parking area is completed.

Income Statement:

- The alternative lots are running positive due to two lots acquired by Adamo.
- Regarding Administrative Operating Expense, Postage this line item includes the mailing expenses for the Annual Meeting.
- Building M&R expense includes the cost to repair the parking lot lights at the Homes Association.

Chief Plotke presented the Financial Report for Emergency Services Operating Expenses, and reported the following:

- Regarding ES, Building M&R: a boiler went out that heats the concrete slab at Gate 1 during inclement weather.
- This will be the last month for billing from QuickPass.
- Office Supplies Expense includes the purchase of tablets for the gates to use during the transition to dwellingLIVE.

Mr. Larson continued the Financial Report, and reported the following:

- Labor Costs for Village Lake Fitness Center is running positive to budget.

- Regarding Community Operations Expense, Trash Removal: we will get a credit from Waste Management for the pickup at the Greens because they are not doing it any longer but are still charging us for it.
- Events Expense includes Winterfest which came in under budget.

Motion Upon motion duly made and seconded, the Board unanimously approved to accept the February 2017 Financial Report as presented.

IX. REVIEW OF BOARD DIRECTIVES

Mr. Larson provided a review of the tasks/directives assigned to him by the Board during the meeting:

- Review the terms of the Apollo contract with Director Cooper.
- Verify with our insurance carrier regarding the baby pool and appropriate signage.
- Review the Apollo Contract for the inclusion of the CPHA as an additionally insured party under Apollo's general liability insurance.
- Work with the LRP&F to develop a "project expenses" policy.
- Signage at the pavilion about picking up after yourself and putting umbrellas down.
- Send a letter to the Sub Associations regarding private use of the pavilion.
- Report on pavilion usage at the July Board meeting.
- Communication to the community about the upcoming Happy Canyon Road and Metro District projects.

IX. IMPORTANT MEETING DATES

Mr. Larson reported the April 2017 Board Meeting will be held on Thursday, April 27, in the Castle Pines Homes Association Community Room located at 688 W Happy Canyon Road; 5:30 pm. Executive Session, 6:30 pm. Regular Meeting.

The next Castle Pines Metropolitan District Board meeting will be held on Wednesday, April 19, 2017 at 7:30 a.m.

X. ADJOURNMENT

Motion Upon motion duly made and seconded, the Board unanimously approved to adjourn the March Board of Directors Meeting at 12:15 pm.

Respectfully Submitted by,

Lisa Goodwin
Senior Administrator