



**BUILDER/CONTRACTOR/SERVICE PERSONNEL PARKING PLAN REQUEST FORM**

**FAX TO: 303-688-4992  
OR EMAIL TO ESADMIN@CASTLEPINESVILLAGE.ORG  
Questions contact Steve Camino 303-952-0924**

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*Pursuant to CPHA Builder/Contractor Rules and Regulations, Section 8/9, all roads must be open for emergency vehicles/snow removal equipment. Construction vehicles/equipment are not to be left in Castle Pines Village overnight. Parking is limited to what is available on site or in pre-approved location(s). Homeowners are required to submit a parking plan when having any building, landscaping, etc. being done at their residence. Owners are responsible to ensure that guests/contractors comply with General Rules & Regulations.*

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- VEHICLES/EQUIPMENT MUST BE PARKED ON ONLY ONE SIDE OF THE STREET TO ALLOW FOR EMERGENCY VEHICLE ACCESS
  - VEHICLES/EQUIPMENT MUST NOT BLOCK DRIVEWAYS, FIRE HYDRANTS OR MAIL BOXES
  - VEHICLES/EQUIPMENT MAY NOT BE PARKED IN A MANNER THAT MAY CAUSE DAMAGE TO CPHA, METRO DISTRICT OR PRIVATE PROPERTY TO INCLUDE GRASS, SEEDED AREAS & ANY OTHER LANDSCAPING
  - MATERIALS ARE NOT TO BE LEFT ON ANY ROADWAY
  - NOTIFY NEIGHBORS TO MINIMIZE COMPLAINTS
  - RESIDENT AND THEIR CONTRACTOR ARE RESPONSIBLE FOR MAKING SURE ALL SUB-CONTRACTORS/SERVICE PERSONNEL FOLLOW THE APPROVED PARKING PLAN
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RESIDENTS NAME: \_\_\_\_\_ ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ DATES OF EXPECTED WORK: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_ PHONE #: \_\_\_\_\_

NUMBER OF VEHICLES EXPECTED DAILY: \_\_\_\_\_

PARKING PLAN (WHERE YOU PLAN TO PARK VEHICLES/EQUIPMENT/MATERIALS):

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Signature \_\_\_\_\_ Date \_\_\_\_\_

**(CPES TO COMPLETE BELOW)**

CHANGES TO PARKING PLAN: \_\_\_\_\_

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DATE SUBMITTED: \_\_\_\_\_ DATE APPROVED: \_\_\_\_\_

APPROVED BY: \_\_\_\_\_