



MOVING AUTHORIZATION FORM

Many streets within the Village will not accommodate moving vans or large trucks in front of residences and may require the use of shuttle trucks. Overnight parking on streets is not allowed. CPHA Rules & Regulations state that parking is restricted along roadways that impede the safe flow of traffic or creates a traffic hazard, impedes the passage of emergency equipment and/or snow removal equipment, or may cause damage to CPHA, Metro District or private property. Moving vans are not allowed to block fire hydrants (state law requires you must be 15' away), mailboxes, or neighboring driveways.

No Moving Trucks through Gate 1 or Gate s
Moving Hours 7:00 AM to 6:00 PM, Monday Through Saturday
No Moving Trucks Allowed on Sundays or Holidays

PRIOR APPROVAL MUST BE OBTAINED FROM EMERGENCY SERVICES FOR ALL MOVING TRUCKS COMING INTO THE VILLAGE. ALL MOVING TRUCKS MUST BE ESCORTED IN AND OUT OF THE VILLAGE BY EMERGENCY SERVICES OFFICERS

Resident Contact:

Resident's Name: _____ Address: _____

Phone Number: _____ Email _____

Date of Move: _____ Moving Company: _____

Length of Truck (to include cab & trailer): _____ Number of trucks _____

Side Load or Rear Load: _____ Length of ramp if rear load: _____

Plan for moving truck: _____

****ANY CHANGES TO THE APPROVED PLAN MUST BE RESUBMITTED****

Resident Signature: _____ Date: _____

Officer: _____ Date: _____ Time: _____ Was patrol sent to address? Yes No

Officer findings: _____

Date Submitted: _____ Date Approved: _____ After Hours Supervisor: _____

Date resident notified of findings: _____

APPROVED BY: _____

PARKING PLAN OVERLAY (DRAWING)

