



**CASTLE PINES HOMES ASSOCIATION, INC.**  
**EMERGENCY SERVICES DEPARTMENT**  
**REAL ESTATE MARKETING POLICY**  
**EXHIBIT A - LISTING FORM**  
**EXHIBIT B – SIGN REQUIREMENTS**

HOMEOWNER(S): \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

ADDRESS OF LISTING: \_\_\_\_\_

LISTING AGENT: \_\_\_\_\_

REAL ESTATE COMPANY: \_\_\_\_\_

COMPANY PHONE NUMBER: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

DATES OF LISTING: FROM \_\_\_\_\_ TO \_\_\_\_\_

I (WE) HAVE LISTED OUR PROPERTY IDENTIFIED ABOVE WITH THE AGENT/FIRM LISTED. I (WE) GRANT ACCESS TO SAID PROPERTY TO THE LISTING AGENT AND/OR THEIR AGENTS, AT ANY TIME, FOR THE PURPOSE OF SHOWING THIS PROPERTY. LISTING AGENT/COMPANY IS PERMITTED TO CLEAR PROSPECTIVE BUYERS AND AGENTS TO SAID PROPERTY.

HOMEOWNER  
SIGNATURE \_\_\_\_\_ DATE: \_\_\_\_\_

HOMEOWNER  
SIGNATURE \_\_\_\_\_ DATE: \_\_\_\_\_

This form may be dropped off/mailed to 688 West Happy Canyon Road, Castle Rock CO 80108 or faxed to 303-688-4992. If you have question or to clear prospective buyers/agents please contact Emergency Services at 303-688-6447.

Open House Sign Requirements All Open House signs must comply with the following requirements. Failure to do so may result in the removal of the sign by an Emergency Services representative and possible, and/or a fine.

- Signs are to be 18”X 24” Corrugated Plastic or Metal
- The Village approved logo and colors. Sign must have a white or black background with gold lettering. To obtain an electronic copy of the logo for your sign vendor/printer please contact the Homes Association office. The Village at Castle Pines logo is a registered trademark of the Castle Pines Homes Association, Inc., all rights reserved.
- Signs may be displayed using the standard wire frame included with the sign; another option is to purchase an A-Frame sign holder
- Real Estate Company and Agent Information may be added to the signs.
- Agent and Realty Company name must be placed on the left (not to exceed 2 inches)
- Agent phone number must be placed on the right (not to exceed 2 inches)

Sign Examples (text only, not to scale)

